



Rutland County Council

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Ladies and Gentlemen,

A meeting of the **SCHOOLS' FORUM** will be held via Zoom - <https://us06web.zoom.us/j/86101580093> on **Thursday, 22nd June, 2023** commencing at **4.00 pm** when it is hoped you will be able to attend.

Yours faithfully

Mark Andrews
Chief Executive

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at www.rutland.gov.uk/my-council/have-your-say/

A G E N D A

1) WELCOME AND APOLOGIES

2) MINUTES AND ACTIONS FROM THE PREVIOUS MEETING

To confirm the minutes and update the actions of the meeting of the Schools' Forum held on the 16th March 2023.

SUMMARY OF ACTIONS FROM THE PREVIOUS MEETING

No.	Ref.	Action	Person
1	4	Further detailed feedback regarding the Delivering Better Value Programme would be provided at the next School's Forum meeting.	Dawn Godfrey
2	6	Kathryn Pullan and the other Early Years' managers to meet to collate the budget data for discussion at the next School's Forum meeting.	Kathryn Pullan
3	8	Details of the relevant school staff member to attend the Parent Carer Voice Collaborative Group meeting in June to be sent to the Clerk.	ALL

4	8	Sharon Milner to arrange a meeting of the Rutland headteachers cohort for them to provide feedback regarding the multi-agency guidance.	Sharon Milner
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(Pages 5 - 12)

3) FINANCE UPDATE

To receive a report from Andrew Merry, Finance Manager
[ITEM FOR INFORMATION]

(15 MINUTES)

(Pages 13 - 14)

4) LEARNING AND SKILLS: FEES AND CHARGES 2023-2024

To receive a report from from Gill Curtis, Head of Learning and Skills
[ITEM FOR DECISION]

(5 MINUTES)

(Pages 15 - 18)

5) SEND RECOVERY PLAN

To receive a report from Louise Crookenden-Johnson, SEND Capital Programme Manager
[ITEM FOR INFORMATION]

(10 MINUTES)

(Pages 19 - 24)

6) EARLY YEARS WORKING GROUP

To receive an update from Mrs K Pullan or Mrs J Ward, representatives of the Private, Voluntary and Independent (PVI) Early Years.
[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 25 - 26)

7) PUPIL PLACE PLANNING

To receive an update on pupil place planning from Gill Curtis, Head of Learning and Skills
[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 27 - 28)

8) CONSTITUTION AND RULES OF CONDUCT

Notification from Gill Curtis, Head of Learning and Skills of the Annual Review of the Constitution and Rules of Conduct including the Nomination of Chair and Vice Chair
[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 29 - 48)

A. ANNUAL REVIEW OF SCHOOLS' FORUM MEMBERSHIP

To review the current membership of the Rutland Schools' Forum and agree any action(s) required.

[ITEM FOR DECISION]

(5 MINUTES)

(Pages 49 - 50)

9) **DELIVERING BETTER VALUE PROGRAMME**

To receive a presentation from Dawn Godfrey, Strategic Director for Children and Families.

[ITEM FOR INFORMATION]

(10 MINUTES)

10) **WORK PLAN 2023-2024**

To review and approve the Schools' Forum Work Plan for 2023-24

[ITEM FOR DISCUSSION]

(10 MINUTES)

(Pages 51 - 52)

11) **ANY URGENT BUSINESS**

(5 MINUTES FOR FINAL AGENDA ITEMS)

12) **MEETING DATES**

Thursday, 5th October 2023, 4.00 – 5.30 p.m. via Zoom - <https://us06web.zoom.us/j/88477167623>

Thursday, 1st February 2024, 4.00 – 5.30 p.m. via Zoom - <https://us06web.zoom.us/j/88550441601>

Thursday, 9th May 2024, 4.00 – 5.30 p.m. via Zoom - <https://us06web.zoom.us/j/88263042018>

The School and Early Years Finance (England) Regulations 2021 amended The Schools Forums (England) (Coronavirus) (Amendment) Regulations 2020 to make permanent provisions to enable schools' forum meetings to be held remotely. This includes (but is not limited to) telephone conferencing, video conferencing, live webcast and live interactive streaming. Where a schools' forum decides to hold a public meeting by remote means only, the forum should provide support or make alternative arrangements so that any interested parties who do not have telephone or online access can attend virtual meetings.

MEMBERS OF THE SCHOOLS' FORUM:

Name	Representing
Ben Solly (CHAIR)	Academies
Steve Cox (VICE CHAIR)	Special Schools
Alison Chambers	Academies
Carl Smith	Academies
Fiona Wilce	Maintained Schools
Gary Morphus	Trade Unions
Kathryn Pullan	Private, Voluntary & Independent (PVI) Early Years
Oliver Teasel	Post 16 Provision
Peter French	Dioceses
Sharon Milner	Academies
Stuart Williams	Academies
VACANT	Academies (Governors)

DEPUTIES:

Name	Representing
Andreas Menzies	Dioceses
Jo Ward	Private, Voluntary & Independent (PVI) Early Years
Kay Smith	Special Schools
VACANT	Trade Unions
VACANT	Academies
VACANT	Post 16 Provision
VACANT	Maintained Schools
VACANT	Academies (Governors)

OFFICERS:

Dawn Godfrey	Strategic Director of Children and Families (DCS), RCC
Gill Curtis	Head of Learning and Skills, RCC
Bernadette Caffrey	Head of Early Help, SEND and Inclusion, RCC
Andrew Merry	Finance Manager, RCC
Louise Crookenden- Johnson	SEND Capital Programme Manager, RCC
Jane Narey (CLERK)	Scrutiny Officer

ATTENDEES:

Councillor Raymond Payne	Portfolio Holder for Children's Services, Homelessness and Housing Policy
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